

Mary Star of the Sea High School

2500 N. Taper Ave., San Pedro CA. 90731

Tel. (310) 547-1138 FAX (310) 547-1827

Christian Service Program Verification of Hours

Dear Supervisor,

This letter serves two purposes. The first is to thank you for your cooperation in allowing a Mary Star of the Sea High School student to help you and/or your agency. This form also enables you to inform us of how many hours the student volunteered, and the quality of his/her performance. Please feel free to offer suggestions on how our students can better serve our community.

Each student has a commitment to fulfill at least 60 hours of community service during his/her four years at Mary Star of the Sea High School.

You may either mail this form to the above address or have the student turn it in to the Christian Service Coordinator.

Sincerely in Christ,

Kristin Kavanaugh
Christian Service Coordinator

Students Name: _____ Graduation Year: _____

Service Program (Agency): _____

Name of Supervisor: _____

Description of Service: _____

Number of Hours: _____

Evaluation and Comments:

Signature of Supervisor: _____

Address: _____

Phone: () _____ Date: _____

APPROVED BY: _____ DATE: _____

Kristin Kavanaugh, Christian Service, Coordinator

Christian Service Program

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